

Informal Joint Performance and Audit Scrutiny Committee



St Edmundsbury
BOROUGH COUNCIL

Title:	Agenda						
Date:	Wednesday 31 January 2018						
Time:	5.00pm						
Venue:	Conference Chamber West West Suffolk House Western Way Bury St Edmunds						
Full Members:	<p style="text-align: center;">Chairman Sarah Broughton Vice Chairman Patricia Warby</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><u>Conservative Members (9)</u></td> <td style="width: 33%;">Sarah Broughton Beccy Hopfensperger Betty Mclatchy Jane Midwood David Roach</td> <td style="width: 33%;">Karen Richardson Andrew Smith Peter Thompson Patricia Warby</td> </tr> <tr> <td><u>UKIP Member (1)</u></td> <td>Barry Robbins</td> <td></td> </tr> </table>	<u>Conservative Members (9)</u>	Sarah Broughton Beccy Hopfensperger Betty Mclatchy Jane Midwood David Roach	Karen Richardson Andrew Smith Peter Thompson Patricia Warby	<u>UKIP Member (1)</u>	Barry Robbins	
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<u>UKIP Member (1)</u>	Barry Robbins						
Substitutes:	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><u>Conservative Members (3)</u></td> <td style="width: 33%;">Mary Evans Susan Glossop</td> <td style="width: 33%;">Ivor Mclatchy</td> </tr> <tr> <td><u>UKIP Member (1)</u></td> <td>Jason Crooks</td> <td></td> </tr> </table>	<u>Conservative Members (3)</u>	Mary Evans Susan Glossop	Ivor Mclatchy	<u>UKIP Member (1)</u>	Jason Crooks	
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<u>UKIP Member (1)</u>	Jason Crooks						
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.						
Quorum:	Four Members						
Committee administrator:	Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: christine.brain@westsuffolk.gov.uk						

5.00pm	Informal discussions with Forest Heath District Council's Performance and Audit Scrutiny Committee on three substantive items listed below under Items 5 to 7 inclusive, to be held in Conference Chamber West .
5.15pm	The formal meeting of the Performance and Audit Scrutiny Committee will commence at 5.15pm or immediately following the conclusion of the informal discussions, whichever is the later, in Conference Chamber West .

All Members of Forest Heath's Performance and Audit Scrutiny Committee have been invited to attend to enable informal discussions on the reports listed in Items 5 to 7 inclusive below to take place between the two authorities:

COUNCILLORS

Conservative
Members (8)

Michael Anderson
Rona Burt
Christine Mason

Chris Barker
Louis Busuttil
Colin Noble

John Bloodworth
Simon Cole

West Suffolk
Independent (1)

Andrew Appleby

UKIP (1)

Peter Ridgwell

On the conclusion of the informal discussions, Forest Heath District Council's Performance and Audit Scrutiny Committee will withdraw from Conference Chamber West to Conference Chamber East to hold their formal meeting and St Edmundsbury Borough Council's Performance and Audit Scrutiny Committee will continue its meeting in **Conference Chamber West** as follows:

Public Information

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 763233 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public speaking:	<p>Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.</p> <p>A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.</p> <p>There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.</p>	
Disabled access:	<p>West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However, in the event of an emergency use of the lifts is restricted for health and safety reasons.</p> <p>Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.</p>	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>	

Agenda

Procedural Matters

Part 1(A) - Public

1. Substitutions

Any Member who is substituting for another Member should so indicate, together with the name of the relevant absent Member.

2. Apologies for Absence

3. Minutes

1 - 10

To confirm the minutes of the meeting held on 29 November 2017 (copy attached).

4. Public Participation

Members of the public who live or work in Forest Heath are invited to put one question/statement of not more than 3 minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within 3 minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

(Following the informal discussions held with Forest Heath District Council's Performance and Audit Scrutiny Committee on Items 5 to 7 below, Members are reminded that no further debate shall take place. However, Members are requested to either formally note/resolve/recommend Items 5 to 7 below).

5. Balanced Scorecards Quarter 3 Performance Report (2017-2018)

11 - 24

Report No: **PAS/SE/18/001**

(For reference purposes, Forest Heath District Council's Report Number is PAS/FH/18/001)

6. West Suffolk Strategic Risk Register Quarterly Monitoring Report - December 2017

25 - 38

Report No: **PAS/SE/18/002**

(For reference purposes, Forest Heath District Council's Report Number is PAS/FH/18/002)

7. Work Programme Update

39 - 42

Report No: **PAS/SE/18/003**

(For reference purposes, Forest Heath District Council's Report Number is PAS/FH/18/003)

Part 1(B) - Public

- | | |
|---|------------------|
| 8. Financial Performance Report (Revenue and Capital) Quarter 3 - 2017-2018 | 43 - 64 |
| Report No: PAS/SE/18/004 | |
| 9. Delivering a Sustainable Medium Term Financial Strategy 2018-2021 | 65 - 76 |
| Report No: PAS/SE/18/005 | |
| 10. Ernst and Young - Certification of Claims and Returns Annual Report 2016-2017 | 77 - 90 |
| Report No: PAS/SE/18/006 | |
| 11. Ernst and Young - External Audit Plan and Fees 2017-2018 | 91 - 130 |
| Report No: PAS/SE/18/007 | |
| 12. Decision Relating to Complaint to Local Government Ombudsman | 131 - 136 |
| Report No: PAS/SE/18/008 | |
| 13. Treasury Management Report 2017-2018 and Investment Activity (April - December 2017) | 137 - 146 |
| Report No: TMS/SE/18/001 will be considered by the Treasury Management Sub-Committee on 22 January 2018. The Chairman/Service Manager (Finance and Performance) will update the Committee verbally on any issues or recommendations arising from the consideration of this report. | |
| 14. Treasury Management Policy Statement and Investment Strategy 2018-2019 and Treasury Management Code of Practice | 147 - 198 |
| Report No: TMS/SE/18/002 will be considered by the Treasury Management Sub-Committee on 22 January 2018. The Chairman/Service Manager (Finance and Performance) will update the Committee verbally on any issues or recommendations arising from the consideration of this report. | |

Part 2 – Exempt

NONE